

Student Exchange Agreement
Between
National Pingtung University of Science and Technology
And
Khon Kaen University

National Pingtung University of Science and Technology (NPUST) and Khon Kaen University (KKU) having entered into a Memorandum of Understanding on the 15th of December 2014 under which the Parties have agreed to implement student exchange programs within the framework of the statutes and regulations applicable in each Party's institution, now wish to set the terms and conditions governing and facilitating the exchange of students between the Parties as follows:

1. NUMBER OF STUDENTS

The exchange of students will be based on the principle of reciprocity during the duration of this Agreement. On an annual basis, in principle, each Party will nominate up to three (3) qualified students to participate in the exchange; however this number may be subject to negotiation. The Parties will review the Exchange Program annually for any significant imbalances in the number of exchange students and will adjust the number of students over the duration of this Agreement as necessary to maintain a reasonable balance in the Exchange Program.

2. PERIOD OF ENROLMENT

2.1 The Exchange Program may be for a period of one (1) semester or one (1) academic year for long term exchange students; or, for one (1) to three (3) months for short term exchange students.

2.2 The academic year normally start in September or February for National Pingtung University of Science and Technology, Taiwan, and in August or January for Khon Kaen University.

3. ELIGIBILITY OF EXCHANGE STUDENT APPLICANTS

It is understood that both Parties will strive to designate only well-qualified students for participation in this Exchange Program and that the academic background of each exchange student, as well as letters of recommendation, will be provided by the home institution to the host institution. It is also understood

that exchange students must meet language proficiency requirements and any other academic requirements established by the host institution.

4. ACADEMIC STATUS OF THE EXCHANGE STUDENTS

All exchange students will remain enrolled as students of the home institution and will not be accepted for enrolment as candidates or students for any degree at the host institution. Accordingly, exchange students are expected to maintain the equivalent of a full course load at the host institution. Any credits towards the exchange student's degree are to be awarded by the home institution, subject to its rules and regulations and with approval by the relevant approving authority of the home institution. All exchange students enrolled in the host institution will be subject to the same rules and regulations as local students.

5. SELECTION AND SCREENING BY THE HOST INSTITUTION OF STUDENTS NOMINATED BY THE HOME INSTITUTION

5.1 The home institution will nominate applicants from its institution for the Exchange Program.

5.2 The host institution reserves the right to determine the final selection and admission of each student nominated by the home institution.

5.3 The exchange students must satisfy all admission requirements, including the language proficiency requirement, of the host institution.

5.4 Both institutions must advise annually the dates by which applications must be received.

5.5 A complete set of application papers will normally consist of:

5.5.1 host institution application forms;

5.5.2 official copy of applicant's academic transcript;

5.5.3 other supporting letters and academic background materials relevant to specific course selections, as requested during the application process.

6. RESPONSIBILITIES OF THE HOST INSTITUTION AFTER ADMISSION OF EXCHANGE STUDENTS NOMINATED BY THE HOME INSTITUTION

6.1 The host institution will provide the exchange student with formal letters of admission and other documents as may be required for

- 6.2 The host institution will assign the admitted exchange student to the appropriate school, department or division of faculty.
- 6.3 All appropriate student services and facilities of the host institution will be made available (where possible) to exchange students.
- 6.4 After the exchange student's completion of the period of study, the host institution will send the academic transcripts of the student's work to the appropriate officer of the home institution; if no academic transcripts are available, as proof of enrollment, the host will provide an official letter describing the student's course attendance and academic activities instead.

7. FEES AND BENEFITS AT HOST INSTITUTION

- 7.1 Each exchange student will pay his or her regular fees for tuition, registration, admission and any other fees payable to the home institution and will receive any benefits from the host institution that are available for exchange students. Any additional benefits for exchange students may be provided by mutual written agreement between the Parties. Miscellaneous fees such as special course fees, key deposits, books, etc., will be paid directly by each exchange student to the host institution.
- 7.2 Each exchange student shall be responsible for the costs and expenses he or she incurs at the host institution including without limitation his or her own costs and expenses in travel, meal and accommodation; however, with respect to short term exchange students only, the host university should provide at least one month but not more than three months of free accommodation. Also, for all exchange students, the host institution agrees to assist the exchange students in obtaining accommodation for the period of the Exchange Program. Whenever necessary, the Parties will provide a guide as to the expenses to be encountered by the exchange students while living in the host country.

8. INSURANCE, ENTRY AND VISA REQUIREMENT

8.1 Each exchange student should purchase his or her own health and accident insurance. Proof of adequate insurance coverage must be submitted to the administrative body of each Party. Neither Party will assume responsibility for expenditures derived from the student illnesses or accidents.

8.2 Each exchange student shall ensure that all entry and visa requirements of the country of the host institution are complied with. Both Parties agree to provide the exchange student with information regarding the pertinent legal provisions of their own institution's country.

9. OTHER

9.1 Exchange students will be expected to abide by the laws and customs of the host country and by the policies, rules and regulations of the host institution. Where possible, they will also be required to sit the same examinations, for the courses in which they are enrolled, as students of the host institution.

9.2 Upon completion of the Exchange Program at the host institution, the exchange students must return to their home institution.

10. EFFECTIVE DATE AND TERMINATION OF AGREEMENT

10.1 This Agreement shall be effective on and after the date of its signing by the authorized representatives of both Parties and remain in force for a period of five (5) years. Thereafter this Agreement shall be renewed for a further period to be mutually agreed upon in writing by the Parties.

10.2 Either Party may terminate this Agreement at any time by serving a written notice to the other Party at least three (3) months before the date of such termination. Notwithstanding such termination each Party agrees to carry out any negotiations and responsibilities assumed prior to the termination date.

11. NOTICE

Every notice, request or any other communication required or permitted to be given pursuant to this Agreement shall be in writing, in English and delivered personally or sent by registered or certified air mail or by courier or by E-mail

or by fax (which shall be acknowledged by the other Party) to the other Party at the appropriate address as stated below:

(a) If to NPUST: Office of International Affairs

National Pingtung University of Science and Technology
1, Shuefu Road, Neipu, Pingtung 912, TAIWAN
Attention: Dean
Fax no.:+886-8-7740208
e-mail: international@mail.npust.edu.tw

(b) If to KKU:

Khon Kaen University International College
Information Center Building, 8-9 floors
123 Mitrapab Rd. Muang, Khon Kaen. 40002 Thailand
Attention: Dean
Fax no: +66 43 202424
e-mail: kkuic@kku.ac.th

IN WITNESS THEREOF, both Parties have caused this Agreement to be executed by their duly authorized representatives,

SIGNATURES:

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PROF. DR. CHANG-HSIEN TAI

PRESIDENT
NATIONAL PINGTUNG UNVIERSITY
OF SCIENCE AND TECHNOLOGY

Date: 27. 1. 2015

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ASSOC. PROF. DR. KITTICHAIRIRATANASIRICHAI

PRESIDENT
KHON KAEN UNIVERSITY

Date: 22 Jan 2015

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PROF. DR. JIK-CHANG LEONG
Dean, Office of International Affairs

Date: Jan. 27, 2015

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PROF. DR. LA-ORSRI SANOAMUANG
Dean, International College
Khon Kaen University

Date: 12 Jan 2015