

Joint International Undergraduate Degree Program Agreement between

Khon Kaen University



and



UNIVERSITY OF
REGINA

The Cooperative Agreement on Academic Exchange between the University of Regina, in Regina, Canada and Khon Kaen University, in Khon Kaen, Thailand, as it relates to joint undergraduate international degree program shall be specified as follows:

Program Description

- 1.1 The University of Regina and Khon Kaen University will work toward a collaborative international degree program at the undergraduate level, in the Faculty of Engineering.
- 1.2 Students participating in the collaborative initiative will complete their first two-year equivalent component at Khon Kaen University and then complete senior level studies (two years of full-time enrolment) at the University of Regina to obtain a Bachelor of Applied Science degree from the University of Regina.

Admission Requirements

- 2.1 Student applications and supporting documents will be coordinated and processed by the University of Regina's Admissions Office. A joint academic committee consisting of three members from each institution will be formed to ensure that the curriculum for both the first portion in Khon Kaen University and the remaining courses in Regina meets the course pre-requisites for the undergraduate degree of both institutions. Before a student may enroll in the joint undergraduate program at the University of Regina, prior approval of the courses from Khon Kaen University that will contribute to the program is required. It is incumbent on the partner institutions to provide detailed description of the courses that will be identified in an Appendix to this agreement. The description must include a syllabus for each course and provide information on the number of contact hours, as well as other course requirements (e.g. laboratory component). The program will be designed to provide for a uniform standard across partner institutions and ability to transfer credit to and from both institutions. The programs of study will be integrated in such a way as to permit that qualified students can complete the program in 4 years of full-time study and continue their studies beyond this program if desired.

Khon Kaen University will recruit students for the collaborative undergraduate degree program using the criteria and guidelines established by the joint academic committee. After the completion of the first year of study at Khon Kaen University, the joint academic committee will evaluate the students. Only those students who meet the criteria pre-defined for the program will be eligible to continue their studies at the University of Regina.

Students can transfer credits (not available for seminar or project work) to the University of Regina for the courses approved under the collaborative undergraduate degree program that were successfully completed at Khon Kaen University. Transfer credits will be given for approved courses successfully completed that meet the minimum grades established for this program. Decisions pertaining to transfer credit will be relayed to the Admissions Office at the University of Regina for review and forwarding to the Faculty of Engineering as needed.

- 2.2 The course requirements and admission regulations for this joint international undergraduate degree program will be updated as the curriculum at either institution is updated in the future. At least six months prior to a proposed change being implemented, the University of Regina and Khon Kaen University shall provide the joint academic committee with the proposed program updates for comment to ensure that degree requirements are met. As noted in Appendix 1 to this agreement, and on the basis of approved courses equivalents, the University of Regina Faculty of Engineering and Khon Kaen University will map out the courses that constitute each part of the joint undergraduate program, with minimum grades noted. This information will be reviewed in the light of changes in Khon Kaen University's offerings and/or in the University of Regina Faculty of Engineering Program.
- 2.3 The University of Regina retains the right to approve final admission decisions for all students. The University of Regina will issue unconditional admission letters, based on requirements for English language proficiency, the students' high school transcripts and their first year's performance at Khon Kaen University. The following are the requirements referred to in 2.1 of this agreement. It is understood that this joint program is defined in three stages and that the students may be asked to discontinue for poor performance in any of these three stages:
- 2.3.1 Minimum of 54 credit hours, including equivalent prerequisites at Khon Kaen University with a grade average established by the Faculty of Engineering at the University of Regina
 - 2.3.2 Evidence of English language proficiency as approved by the University of Regina
 - 2.3.3 Completion of all other program requirements at the University of Regina
- 2.4 Upon formal application to the University of Regina, students are required to demonstrate English language proficiency, and current standard tests include: TOEFL, IELTS, Can TEST and MELAB. The required performance level for each of the foregoing tests is posted on the Admissions Office web page (www.uregina.ca/admissions/undergraduate/elp.shtml). Those students, who do not meet the English language proficiency entrance requirement, at the time of application, but have met all other academic admission requirements of the University of Regina, must complete the English as a Second Language (ESL) Program at the University of Regina. Those students will be given a placement test upon arrival at the University of Regina that will be used to assign them to an appropriate English as a Second Language (ESL) Program level. After successful completion of ESL level 050 **in a timely manner**, and having met all other academic admission requirements, the students will then be formally enrolled in senior level studies at the University of Regina.
- 2.5 While in Regina, accepted students under this program will have full access to health care and educational facilities such as library, laboratories, and recreational facilities. Students will have access to all services provided by the International Student Success Office. During their first year at the University of Regina, students normally live in residence on campus.
- 2.6 The International Student Success Office will facilitate provision of necessary documents to students for applying for a re-entry visa during holidays.

Administration of the Agreement

- 3.1 Khon Kaen University will provide the following original student documents, and corresponding English translations, to the University of Regina upon completion of the first year of the student's program at Khon Kaen University:
- 3.1.1 Student personal file (Application Form)
 - 3.1.2 Official TOEFL score or equivalent, as outlined in 2.4, that must come directly from the testing agency
 - 3.1.3 Identification photo
 - 3.1.4 Official transcripts of first year of study under this program at Khon Kaen University

- 3.2 Students may not normally transfer from the joint international undergraduate degree program to any other degree program at the University of Regina. If students wish to apply for admission to another Faculty, they will be required to meet all requirements of Faculty to which they wish to apply to be admitted, including provision of any additional documentation that may be required. If students apply to another program, transfer of credits from the original program to the new program is not guaranteed. Students are responsible for notifying Immigration Canada regarding their change of program outside of the Joint International Undergraduate Program.
- 3.3 In accordance with visa regulations, students must continue to be registered as full-time students in each semester throughout the duration of their program.
- 3.4 Students will be required to attend an orientation session on the University of Regina academic and non-academic regulations.
- 3.5 Students must sign a declaration acknowledging their understanding of these requirements for admission from the program outlined in this agreement, to University of Regina program. The University of Regina's Admissions Office will keep record of the signed declaration. No students will be accepted in the joint international undergraduate program without the declaration being provided as part of the admission process.

Agreement Guidelines

- 4.1 The University of Regina has the right to discontinue a student when a student's academic performance does not meet the minimum requirement, or a student is involved in academic or non academic misconduct, or a student fails to assume the responsibilities defined in Section 3, or poor health does not permit a student to continue normal study, or student leaves voluntarily, but has not received approval for withdrawal. Should a student be required to discontinue or leave the program, the University of Regina's International Student Success Office, after consultation with the Faculty of Engineering, will copy the letter of discontinuation or withdrawal to Khon Kaen University. Similarly should Khon Kaen University discontinue a student, or a student leaves the program, Khon Kaen University is to notify the University of Regina's International Student Success Office. Tuition refunds for credit hours taken through the University of Regina are governed by the policies in place at the University of Regina.
- 4.2 In case of a dispute between the University of Regina and Khon Kaen University, the two institutions will make every effort to reach a settlement through negotiation. Should the matter not be successfully resolved, it will be submitted to a mutually agreeable mediator for a non-binding opinion. If this does not achieve resolution, it will be submitted to a single arbitrator, whose decision shall be binding and final, i.e., there is no right for appeal.
- 4.3 The University of Regina will apprise students about basic laws and regulations regarding visa students living, studying and traveling in Canada. Students must obey such laws and regulations. The University of Regina will not provide any protection to students who violate Canadian Laws.
- 4.4 The University of Regina is not responsible for students' expenses, including:
 - 4.4.1 Domestic and international traveling expenses
 - 4.4.2 Life insurance and property insurance
 - 4.4.3 Financial loss due to natural disasters and other accidents
 - 4.4.4 Medical expenses not covered by the provincial or student health plans
 For accidents, any dispute will be resolved according to the relevant provincial and/or federal laws and regulations.
- 4.5 Notwithstanding the termination of this agreement as provided in Paragraph 5.1, it is agreed that any student, who at the date of termination has been accepted for the program and has commenced a course of study at the host institution, may complete that course of study under the terms of this agreement.
- 4.6 This agreement shall be governed and construed in accordance with the laws in force in The Province of Saskatchewan, Canada.

Agreement Schedule

- 5.1 This agreement will be effective on the day of signature, and will continue thereafter for 5 years.
- 5.2 This agreement may be modified in the future by mutual consent. Either institution with a minimum of 12 months advanced notice, in writing, may terminate this agreement.
- 5.3 No less than six months prior to the termination of this agreement, the two institutions will discuss the possibility of a renewal of the agreement.

Signed in: Khon Kaen, Thailand

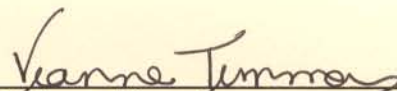
On the 7 of July, 2008

Signed in: Regina, Canada

On the 9th of September, 2008



Prof. Dr. Sumon Sakolchai
President
Khon Kaen University
Khon Kaen, Thailand



Dr. Vianne Timmons
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