



**KHON KAEN UNIVERSITY FACULTY OF DENTISTRY  
&  
UNIVERSITY OF WASHINGTON SCHOOL OF DENTISTRY  
SHORT FORM AFFILIATION AGREEMENT**



This Agreement is made and entered into between the **Faculty of Dentistry, Khon Kaen University**, Khon Kaen, Thailand (“School”) and **University of Washington School of Dentistry** (“Training Site”), located at 1959 NE Pacific, Seattle, Washington 98195. The purpose of this Agreement is for Training Site, which is committed to training health care professionals, to provide desirable learning experiences and facilities for dental student education. In consideration of the mutual covenants and agreements contained herein, School and Training Site agree as follows:

**GENERAL PROVISIONS**

1. School and Training Site agree that contemporaneous with or following execution of this Agreement and within the scope of its provisions, School and Training Site may develop letter agreements to formalize operational details of the educational program, including but not limited to:

- Beginning dates and length of experience;
- Number of students eligible to participate in the education program;
- Specific days, hours and locations for the education program;
- Specific learning objectives and performance expectations for students;
- Specific allocation of responsibilities for the faculty Liaison, clinical education Supervisor, and Preceptors, if any, identified elsewhere in this Agreement;
- Deadlines and format for student progress and evaluation.

2. School and Training Site will instruct their respective faculty, staff, and students participating in the educational program, to maintain confidentiality of student and patient information as required by law and by the policies and procedures of School and Training Site.

3. There will be no payment of charges or fees between School and Training Site.

4. The scope of activity for students in the education program will be an observer role only.

**SCHOOL’S RESPONSIBILITIES**

5. School will provide the names and level of training of students to be enrolled in the educational program before the beginning date of the educational program.

6. School will ensure completion of all required immunizations in accordance with Centers for Disease Control and Prevention standards for health care workers, upon program entry and again each time standards are changed or updated. This includes annual tuberculosis screening. School will provide documentation regarding students' compliance status (i.e. current status and expiration date) to Training Site upon request.

7. In the event a student sustains an exposure to potentially infectious material while participating in the educational program at Training Site, Training Site agrees to provide the following services:

- Access to Training Site's employee health service and/or emergency department as soon as possible after the injury;
- Emergency medical care following the injury;
- Initiation of HBV, Hepatitis C (HCV) and HIV protocol as indicated;
- HIV counseling and appropriate testing as indicated.

The source patient's HBV, HCV and HIV status will be determined by Training Site in the usual manner to the extent possible

8. School will notify each student of his/her responsibility to comply with the policies and procedures of the Training Site during the educational program.

9. School will inform students that the scope of activities under this agreement is in an observer role only and shall not provide clinical services during their education program.

10. School will inform students that Training Site requires students to obtain travel insurance.

#### **TRAINING SITE'S RESPONSIBILITIES**

11. Training site will provide information to School concerning its curriculum and the professional and academic credentials of its faculty for the students at Training Site. Dental professionals supervising students must be licensed to practice by the appropriate dental authority within their country.

12. Training Site will provide students with a desirable education program within the scope of provided health care services. Training Site will designate in writing Preceptor(s), to be responsible for the supervision of students and for the educational program. Training Site will submit in writing to School the professional degree and evidence of licensure for primary preceptors.

13. Training Site will provide its policies and procedures to students.

14. Within the limitation of facilities, Training Site will make available office and conference space for students and, if applicable, School faculty.



15. Training Site will submit the School's required evaluation reports.
16. Training Site retains full responsibility for the care of patients/clients.
17. On any day when a student is participating in the educational program at its facilities, Training Site will provide to the student necessary emergency health care or first aid for accidents occurring in its facilities and facilitate any health care required.
18. Training Site will provide personal protection equipment that is appropriate for the tasks assigned to School's students.

#### **LIABILITY COVERAGE PROVISIONS**

19. Each party to this agreement will be responsible for the negligent acts or omissions of its own employees, officers, trainees, agents or students in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement. School and Training Site will maintain professional liability coverage for activities under this Agreement.

#### **TERM**

20. This Agreement is effective upon the dates of signatures and will remain valid for five years. This agreement shall be automatically renewed at the end of the five-year term unless one or both parties propose otherwise. This agreement will be reviewed at the request of either party.

21. This agreement may be terminated by either party upon ninety (90) days written notice to the other party. However, such termination shall not become effective for the students then enrolled in the educational program if such termination prevents completion of their requirements for completion of the educational program.

#### **MISCELLANEOUS PROVISIONS**

22. Notices. All notices, demands, requests or other communications required to be given or sent by School or Training Site, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery or facsimile, or email with confirmation of receipt, addressed as follows:

- (a) To School:  
Name: Dr. Teekayu Jorns  
Title: Assistant Dean for International Affairs  
Dept./ Institution: Faculty of Dentistry, Khon Kaen University  
Address: Khon Kaen, 40002 Thailand  
City, State, Zip:  
Phone: 00-66-43202405 ext 11279

Fax: 00-66-43202862  
Email: teepla@kku.ac.th

(b) To Training Site:

Memory Brock  
Program Manager  
Office of Educational Partnerships and Diversity  
University of Washington School of Dentistry  
1959 N.E. Pacific, Box 356365  
Seattle, WA 98195  
Phone: 206-685-7309  
Fax: 206-616-2612  
Email: memoryb@u.washington.edu  
<http://www.dental.washington.edu>

23. Each party may designate a change of address by notice in writing. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid; or upon confirmation of successful facsimile transmission, or email with confirmation of receipt.

**KHON KAEN UNIVERSITY  
FACULTY OF DENTISTRY  
"SCHOOL"**

Teekayu P. Jorns 22/05/12  
Teekayu P. Jorns, DDS, MD.Sc., PhD Date  
Assistant Dean for International Affairs

**UNIVERSITY OF WASHINGTON  
SCHOOL OF DENTISTRY  
"TRAINING SITE"**

David Anderson 4/7/12  
David M. Anderson, D.V.M. Date  
Executive Director  
Health Sciences Administration

Nawarat Wara-suti May 22, 2012  
Nawarat Wāra-aswapati Charoen, DDS, DMSC Date  
Dean, Faculty of Dentistry

Timothy DeRouen 5/31/12  
Timothy DeRouen, PhD Date  
Dean, School of Dentistry

W. Pitiphat 22/05/12  
Waranuch Pitiphat, DDS, ScD Date  
Associate Dean for Research, Graduate Studies  
and International Affairs

Susan Coldwell 6-5-12  
Susan Coldwell, PhD Date  
Associate Dean, Office of Student Life

Approved as to form:

Jane Yung 7/11/12  
Jane Yung Date  
Assistant Attorney General